

January, 2007

To: Leaders of the Rocky Mountain Conference

From: Richard A. Vickery, Jr., Petitions Coordinator

Subject: **Requirements and Deadlines for Petitions to the 2007 Annual Conference. Additional Requirements for Petitions to be Considered for General Conference.**

Petition Deadline:

By action of the 1997 Annual Conference, **all petitions**, from districts, sub-districts, individuals, and groups, at both the local church and conference level, must be received by the Petitions Coordinator or postmarked by **March 10, 2007**.

Petition Requirements:

All petitions must be submitted on the **2007 petition form**, a sample copy of which is enclosed. Petitions longer than the space allowed may use additional sheets, provided each sheet is line and page numbered consecutively. **Petitions submitted on any other form or improperly prepared will be returned and may risk missing the deadline.** This uniformity will assist with a smoother legislative process. **Font type shall be Times New Roman, 12 point.** Please be succinct in your words. Petitions may be submitted on a diskette but **must be in the format of the 2007 petition form. A hard copy in the 2007 petition form must be submitted with the diskette.** Petitions may be faxed to the Petitions Coordinator on the 2007 petition form. The 2007 petition form is on the Rocky Mountain Conference Web Site, Click on CONFERENCE INFORMATION, then, ANNUAL CONFERENCE 2007.

Please place your **rationale** in the space provided on the form, or on a separate sheet. Only **Action To Be Voted ON** will be debated.

Only one issue may be addressed per petition. In addition, a single petition must be addressed either to the Rocky Mountain Conference (internal) or to agencies beyond the conference (external), but not both. All documents (letters, resolutions, forms, addresses, etc) referred to in the petition must be attached to the petition.

All information requested on the petition form **must be completed**, including names of the originator and the presenter. The presenter is required to attend the legislative training session prior to the start of the conference session. Petition presenters will be notified of the time and date well in advance. **A person may be presenter of only one petition.**

Please note all petitions not in accordance with the above requirements will be returned by the Petition Coordinator. If you are revising a prior petition, be sure to update all data including dates, names, etc. By prior Conference Action, Acronyms are not acceptable and are not to be used in the action of the petition or the rationale. Petitions with Acronyms will be returned.

Petition Process:

Financial consideration; the rules of the Rocky Mountain Conference require the Petitions Coordinator to forward to the Council on Finance and Administration a copy of each petition, which if adopted will require funding. Please do not just record no financial impact, if it is deemed there is **FINANCIAL IMPACT** the petition will be returned and may miss the dead line. A record of the action of the Council on Finance and Administration shall be made a part of the petition.

Action may involve:

1. Acceptance of the petition for inclusion in the Proposed Budget or for addition to the Budget if so directed by the Conference, or
2. Recommendation concerning funding with attached reasoning.

The Council on Finance and Administration will meet between March 10 and printing date, and will welcome input from the originator(s) of petitions with financial implications.

Multiple Petitions Addressing the Same Issue

It is the goal of the Petition Committee to bring together the originators of multiple petitions addressing the same issue. There is a very brief period of time between March 10 and the printing of the conference packets to accomplish this goal. Your cooperation will be needed in order to clarify multiple, and at times conflicting petitions, before they are mailed to conference members.

Invalid Petitions

Petitions will be ruled invalid that:

1. Ask the Conference to take action that contradicts the current Book of Discipline.
2. Ask the Conference to refrain from doing something that it is not presently doing.
3. Ask the Conference to reaffirm a position previously taken.
4. Ask the Conference to amend another petition coming before the same session. See 'multiple petitions' above.

Notice: Any matter not processed as described above or within the time limits, upon request will be considered by the next succeeding Annual Conference Session unless the Agenda Committee finds a compelling interest for consideration in the present year. If the Agenda Committee does not approve consideration it may be submitted to the Conference Session requiring a two-thirds vote by the Conference to receive consideration during its current session.

Thank you for enabling the business of the Annual Conference Session to flow smoothly.

**ADDITIONAL REQUIREMENTS FOR PETITIONS FOR
CONSIDERATION FOR GENERAL CONFERENCE 2008**

Under the General Conference (upper right corner of Petition Form, all information must be noted)

PETITIONS FOR CHANGES IN THE CURRENT BOOK OF DISCIPLINE

To delete words , each word **MUST** be underlined, new words must be in **BOLD ALL CAPITAL LETTERS**.

**PETITIONS FOR NEW PARAGRAPHS, SUB NUMBERS TO THE BOOK
OF DISCIPLINE**

Must be **BOLD ALL CAPITAL LETTERS**.

DUE MARCH 10, 2007

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