

Sue E. Harmon

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Objective

Pastoral Care Position

Summary Of Ministerial Experience

My volunteer ministry experience with the United Methodist Church has been in teaching Christian education, assisting in worship service, pastoral care in Stephen Ministry and clinical pastoral education, leadership positions, and disaster preparedness planning. Some other volunteer accomplishments have been in several choirs as well as vacation Bible school. My seminary basic field education was in hospice care where I assisted in a memorial service, and my advanced field education was in a hospital. The topics that I have taught to adults include world religions, other denomination's beliefs, spiritual gifts, and co-led a Christian Believer class. The worship service experience has been as liturgist and assisting in serving Holy Communion. My pastoral care experience has been with care receivers with major medical issues. Two articles on Stephen Ministry authored by me were submitted to the local church monthly newsletter. Our committee led by me prepared a disaster preparedness plan for the local church.

Security Clearance

Top Secret

Clearance: October 2001

Experience

Deputy Director, Integration, Test and Transition Division

2005 to 2007

United States Air Force

Falls Church, VA

Lead team operations of 53- person division at three separate geographic locations to test and integrate 40 medical devices with a budget of \$11.5M to medical facilities worldwide.

- Established working relationship with senior level leadership to combine resources, saving \$2M.
- Directed program review to assess \$1M program cost schedule and performance to improve efficiency.
- Implemented regulatory compliance of pain control device fulfilling patient safety at cost savings.
- Provided vital input to DHHS concerning overseas lab capability for avian flu, meeting capabilities.

Deputy Director, Technical Directorate

2003 to 2005

United States Air Force

Brooks City Base, TX

Directed operations of 7 member team conducting advanced technology demonstration programs to include project management, strategic planning, and requirements identification and obtaining resource.

- Key collaborator for FDA investigational device request; paved way for premier diagnostic capability.
- Led analytical process of \$15M project; delivered first biowarfare threat ID for White House.
- Recognized expert; hand-picked to be program manager for SG new lab site.
- Excelled at relationship building; coordinated with CDC and other federal agencies on advanced force health protection.

Chief, Demonstrations and Operations Division

2000 to 2003

United States Air Force

Kirtland AFB, NM

Provided executive oversight of all test team operations for 100-member division to include program

reviews, safety and security management activities, execution of \$25M in field deployments budget, and review of test reports to DoD agencies.

- Directed 18 rapid assessment teams routinely deployed worldwide; provided professional assessments.
- Coordinated working group to provide commander with options for controversial force reduction.
- Planned annual multiservice DoD conference; praised by all commanders for first class event.
- Provided support to first ever quick reaction team; team honored with AF team of the year award.

Selected for competitive SG fellowship at HQ/USAF in advanced lab management **1998 to 2000**

Flight Commander, Laboratory Services

1987 to 1998

United States Air Force

US Air Forces Bases

Executed \$500K annual budget supporting 20-bed hospital and 30K beneficiaries. Directed workflow, test scheduling, and data management for 500K laboratory tests annually. Ensured compliance with accreditation standards of various federal, state and military agencies.

- Led laboratory renovation project; streamlined sample processing; corrected safety deficiencies.
- Key executive member for first-ever field hospital exercise; commander noted as “Very impressive!”
- Instrumental in transition to new hospital computer system; access to lab results improved by 3 days.
- Handpicked to perform investigation of medication error; suggested improvements increased quality of patient care.

Medical Technologist

1974-1987

Civilian Sector

- Served as assistant supervisor of clinical laboratory at 500 bed military medical center in Denver, CO.

Education

Iliff School of Theology, Denver, CO: MASM, Pastoral Care	2008
Clinical Pastoral Education, Pres/St Luke’s Hosp., Denver, CO, one unit	2008
Wesley Theology Seminary, Washington, DC- Aug 2005-Jun 2007 completed 20 semester hours of study	
Stephen Ministry training	2005
M.B.A., Mississippi State University, Starkville,	1991
B.S., Medical Technology, Kansas State University	1974

Skills Summary

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| • Project Management | • Marketing | • Metrics Management |
| • Strategic Planning | • Team Building/Management | • Clinical Lab Operations |
| • Contract Management | • Logistical Operations | • Disaster Preparedness |
| • Organizational Management | • Metrics Development | • Resource Management |
| • Operational Test Management | • Emmaus Team member | • Stephen Minister |
| | • Christian education | • Worship leadership |